



June 2024

## Grading categories in downloadable progress reports

Update: for teachers and administrators

### What's new?

Grading categories are non-digital progress items that students need to be assessed on, e.g. attendance, behaviour, a class project, etc. They can be added to classes by administrators and then marked by teachers. The grades are displayed on class progress pages. In this release, we are adding grading category data to the downloadable teacher and administrator reports.

### The benefits

Teachers and administrators can now access student progress data on custom, non-digital progress items, like attendance, behaviour, class projects, etc. both in the data views on the platform and in the downloadable report files.

### How does it work?

- Custom grading categories report files can be accessed by downloading 'Class summary' or 'Class detailed data' reports from the teacher or administrator reporting pages (please note the categories need to be set up in the class by an administrator and marked by a teacher beforehand). Zip folders for these reports will now contain a file on grading categories scores, along with the usual files on each Cambridge One material.

**Create report**

Report type

Select a report type

- Class summary
- Class detailed data
- Class daily data
- Assignments summary
- Assignments detailed data
- Estimated CEFR level

Cancel Submit

# Cambridge One

Update

[cambridge.org/one](https://cambridge.org/one)



- There will be a single file for all grading categories, and it will include students' average scores for all categories in a class and latest scores for each individual category. Specific time-range versions of the reports will include grading category data accurate to the time range.
- If the 'Only include items that contribute to grade calculation' checkbox is checked when generating the reports, only grading categories with above zero grade weighting will be included in the file. If none of the grading categories have above zero weighting or no grading categories are set up for the class, the file will not be generated.
- If the 'Only include items that contribute to grade calculation' checkbox is unchecked, all grading categories will be included in the file, regardless of their weighting.

Report generated:

	A	B	C	D	E	F	G	H	I	J	K	L
	First name	Last name	Email	Username	Class name	Class key	Grading categories average score	Attendance	Behaviour	Presentations	Project 1	Project 3
1	Felicia	Marninez	<a href="mailto:fmartinez@email.com">fmartinez@email.com</a>		Class A	hfgr-thrg	94		95		85	
2	Joseph	Ruiz	<a href="mailto:jruiz@email.com">jruiz@email.com</a>		Class A	hfgr-thrg	87		85		75	
3	Kennedy	Smith	<a href="mailto:ksmith@email.com">ksmith@email.com</a>		Class A	hfgr-thrg	94		90		90	
4	Lianne	Velasquez	<a href="mailto:lvelasquez@email.com">lvelasquez@email.com</a>		Class A	hfgr-thrg	93		100		80	
5	Nicole	Bras	<a href="mailto:nbras@email.com">nbras@email.com</a>		Class B	adwr-qrwe	82	100		80		65
6	Reggie	Edison	<a href="mailto:redison@email.com">redison@email.com</a>		Class B	adwr-qrwe	87	95		95		70
7	Annabelle	Jackson	<a href="mailto:ajackson@email.com">ajackson@email.com</a>		Class B	adwr-qrwe	92	95		100		80
8	Felicia	Martinez	<a href="mailto:fmartinez@email.com">fmartinez@email.com</a>		Class B	adwr-qrwe	87	80		95		85

To try this feature, visit [cambridge.org/one](https://cambridge.org/one)